

Head Start Governing Board and Policy Council Monthly Report  
October 19, 2015

**Conduct of Responsibilities-**

Each Head Start agency shall ensure the sharing of accurate and regular information for use by the Governing Body and Policy Council.

The first day for student service was September 8<sup>th</sup>, with an expectation that the program be at full enrollment on that day.

<b>Program Name</b>	<b>Funded Enrollment</b>	<b>Current Enrollment</b>
Head Start	<b>158</b>	145
Celina Preschool	<b>12 – grant funded</b>	12
Celina Preschool Local funded	<b>22</b>	18

At the time of the monthly attendance reported submitted to the Regional Office for September the enrollment was 143. This information was also shared with the Regional Program Specialist. In the event that the programs remains under enrolled at the end of November an Action Plan will be created with the Regional Office clearly detailing next steps. Recruitment efforts continue, as is data from past years, and possible partnerships that could support full enrollment.

**Credit Card Expenditures:** September: \$619.10 (a duplicate charge of \$66.10 has been credited to the account and will be indicated on the October statement.)

**Program Information:**

**Ohio SNAP-Ed**, a nutrition education program serving low-income adults and youth throughout Ohio, is a partnership between the Ohio Department of Job and Family Services and Ohio State University Extension. Our goal is to improve the likelihood that families and individuals who receive food assistance benefits (SNAP benefits) make healthy food choices and choose active lifestyles. Snap Ed will present in the Head Start classrooms monthly and be available to support parent workshops through out the school year.

**The Classroom Assessment Scoring System (CLASSTM)** is an observation instrument that assesses the quality of teacher-child interactions in center-based preschool classrooms. CLASSTM includes three domains or categories of teacher-child interactions that support children's learning and development: Emotional Support, Classroom Organization, and Instructional Support. Within each domain are dimensions which capture more specific details about teachers' interactions with children.

**The CLASS on-site** review was conducted the week of October 6<sup>th</sup>-8<sup>th</sup>. The follow up report is expected within 60-90 days. A review was conducted in all classrooms, both am and pm sessions.

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<http://eclkc.ohs.acf.hhs.gov/ECLKC/customerservice/Registration>

Active Supervision remains in the forefront for communication and training events for Head Start, which would seem to indicate that providing safe and healthy environments and supervision for these young children remains a challenge across the country. We have reviewed current supervisory practices, building facilities, and buses to assure that we provide a safe environment with adequate supervision. Supervision policy includes redundant fail safe measures to assure the safety of these most vulnerable children. Keel in mind children ages 3-5 often can't articulate clearly, wander off quickly, and have not developed a sense of safe boundaries. A sampling of items included in the

1. Set up the environment to supervise children at all times.
2. Position staff to see and reach children at all times.
3. Scan the environment, including assigned areas of the classroom or outdoor area, and count the children. Count any and every time you transition children from one area to another.
4. Listen closely to children and the environment to identify signs of potential danger immediately.
5. Anticipate children's behavior to give children any needed additional support, especially at the start of the school year and during transitions. Children who wander off or lag behind are more likely to be left unsupervised.
6. Engage and redirect when children are unable to solve problems on their own. Offer different levels of assistance according to each individual child's needs.
7. Require adequate identification when releasing a child from class/bus. Insist on face-to-face release. Record the name of person receiving the child. Walk the aisle at the end of the bus route to assure that all children have departed the bus.